**Pierce County Fire Chiefs’ Association**

**Business Meeting Minutes**

**June 5, 2014**

1. **Call to Order**

President Wright called the Pierce County Fire Chiefs’ Association meeting to order at 9:05 a.m. at Key Peninsula Fire & Rescue located at 8911 Ken Peninsula Hwy KPN, WA. The following were present:

Mitch Sagers, WPFR Brian Caldier, CPFR

Lloyd Christianson, WPFR Keith Wright, CPFR

Karl Roth, WPFR Guy Allen, Key Peninsula

Dan Rankin, WPFR Claudia Jones, Key Peninsula

Gary McVay, WPFR Bob Vellias, SPFR

Eric Watson, GHFR Zane Gibson, OVFR

Steve Nixon, GHFR Ryan Baskett, GFR

Eric Waters, GHFR Todd Jensen, GFR

Tom Sutich, GHFR Jay Wiggins, Anderson Island

Sean Kibbe, DNR Gary Franz, Consultant

Dianne Porter, Recorder

1. **Flag Salute**

Chief Allen led the flag salute and welcomed everyone to Key Peninsula. He shared updates to the facility and offered a tour after the meeting.

1. **Approval of Minutes**

It was moved and seconded to approve the May 1, 2014 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Treasurer Ryan Baskett read the treasurer’s report and reported the PCFCA ending balance at the end of May is $10,277.28. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED.

1. **Correspondence**

No correspondence at this time.

1. **Guest Speaker – Gary McVay, IMT on Silo Collapse**

Gary McVay noted that IC Scott Ingle could not make the meeting as previously scheduled. News came out from L & I that reiterates the importance of making sure incidents are properly managed. Chief Vellias gave an overview of the Silo collapse incident including location and size of collapse, cause of the incident, the initial call coming in and the response teams involved. He stressed the importance of a dedicated resource to families in these types of situations. The L & I report backed up that the response was the right decision. PIO duties played a huge part in this event and felt scheduling press time and sticking to it was very beneficial. He applauded all that assisted, especially Scott Ingle, as no one had ever experienced this type of call. He reminded the group that DEM is a 72 hour resource, and it’s free. He is finding out that not all District expenses will be covered and is still in discussions. He further noted that non-participants still need to pay for PCSORT group response.

Gary McVay will schedule Scott Ingle to come in to talk about the recovery itself. Looking at this as a larger level, low frequency, high risk response, it is a big example of how huge events are helped by specialty teams like PCSORT. He commented on the importance of documenting participation and financial agreements from the beginning, and will be meeting with the Executive Board to discuss the idea of liability coverage. The IMT group is looking into becoming more fully self-contained, and Chief Vellias noted the DEM support of logistics of heat, light, shelter, etc. was very helpful especially to the family. He noted the importance of looking at the bigger picture and allowing key people and groups to respond, because you will have a bigger voice in the incident and the experience that comes with it. Zane Gibson noted that L&I was there immediately and were made Safety Officers. They were included in the decision making process which helped the relationship.

Steve Nixon questioned the responsibility of fire departments responding to these types of situations when they are not fires or medical calls, but search and rescue, and discussion followed. President Wright said a regional response plan is going back to the legislature again in January and he expects better legislative backing this time.

1. **Unfinished Business**

Nothing at this time.

1. **New Business**
2. **Mutual Aid Agreement for the County -** President Wright has been looking into the countywide Mutual Aid agreement. The PCFCA website shows who has signed the agreement, and he will be reaching out to those that haven’t signed so that those that want to participate, are signed up. All originals should be going to Denise Menge through PCFCA. He will check with Denise on where the original documents are. Guy Allen noted that larger scale events may need to include language on volunteers. He will get language to President Wright to forward to Joe Quinn for review. President Wright will be looking at a way to get Tacoma on board. He will look at finding the original agreement and get one emailed to the chiefs. It was noted that JBLM may be working with individual departments by Mutual Aid instead.

**COMMITTEE REPORTS - Detailed:**

1. **Audit Committee - DORMANT**
2. **Banquet/Awards Committee - DORMANT**
3. **Nominations Committee - DORMANT**
4. **UASI Committee**

No report.

1. **Emergency Management Committee**

Guy Allen said updates are finished to the resource plan and have been sent out to the Ops people to review. There is an upcoming training event on July 10th at SeaTac airport and they are asking for a Strike Team. It’s a good opportunity for exercise experience but it is not grant funded so it would be up to teams to fund participation.

1. **Impact/Mitigation Fee Committee**

Gary Franz is working with reps from six departments and there is one final meeting with him as a consultant on June 16th. They should then be ready for submittal to the County. Work will need to be done on the educational piece to Council, the Executive Office, and builder/realtor associations. It’s a two part project: 1- getting the Capital facilities plan adopted and, 2- completing the fee structure. He noted there are specific rules for collecting money, timelines and specific expenditures for fees collected. He thanked everyone for the opportunity to be a consultant on this project. The County deadline is not firm but he is using the end of June as a self-imposed deadline. Elements of each department’s plan needs to be adopted by their Board. Gary Franz will get ahold of Attorney Quinn today on how a district resolution needs to be done and who is the collection point.

1. **CISM Committee**

Keith Wright said that the TPCC golf tournament is June 27th and space is available. He has met with Frank & others and is putting together a team and hoping to have their first meeting in June. He will share more information at the September meeting and is looking at opening the team up to others.

**DIVISION REPORTS - Detailed:**

1. **EMS**

Todd Jensen said the MultiCare education affiliation agreements have not come together yet. Franciscan is working on a Code STEMI project and it’s going really well. It’s a little different than MultiCare. The group has been working with ACO and it’s going well, and they’ve sent information to the attorneys hoping to find a better way to get patient signatures and moving forward. Hospital divert is still going well in the County; there are a few bumps at Good Sam but it’s the busiest ER. The medical countermeasures rewrite is moving forward and, in the future, districts will be contacted for more info. There is a rumor that Response Recovery Center is closing but they haven’t been able to confirm that. There have been invol issues when there is not a professional at RRC available to evaluate and this may be what is causing confusion. The HEROS program lost funding and is going away. CPFR and Graham are going with CayCARE service which is a for-profit company that can provide this service for free.

**17 A. Metro Training**

No representative present.

**17 B. Training – TEW Training/Exercise**

Gary McVay reported there is an exercise next week with Pierce Transit on Thursday. On June 23rd and 24th, there is an exercise for liaisons that work in EOCs between EOC and the field which is grant funded, and they are tailoring the national curriculum to our area. July IMT training for ICs is July 16th -18th on how to operate in an IC structure with training and functional exercise funded with TEW monies.

**17 C. Training – TEW Equipment**

No report.

**18. Fire and Life Safety**

Eric Waters has sent Knox box guidelines to the E-Board. He has received no feedback on investigation fees from the County on gates fees. He suggested following CPFR’s lead by charging $80 until something gets put in place. In-building radio testing should start in August and he is checking into fees, and should be able to do preliminary signal strength testing and work with owners for additional testing. He had requested inspection data from the County, but has not been given data or had any contact. A process is now in place but they are still working on a pathway to get information. He is working with Warner to get additional information including phone numbers. WA Fire Sprinkler Coalition continues to represent this group and are focusing on water purveyor questions on tagging, and requirements they are asking of residential sprinkler systems. A fireworks update was given to the Fire Marshal’s office with requirements of the districts. His group will be having a Division meeting with DEM. He needs access to his Division tab on the PCFCA website and President Wright will follow-up.

**19. Logistics**

Brian Caldier reported that CPFR is working on a better way of surplusing equipment and getting away from “garage sales”, and offering to other departments. He will be posting more information on the Chief’s website. He explained the process CPFR went through with an Apparatus Specification Committee that included Ops people, mechanics, and firefighters to research and make recommendations on fire engine replacements. He will be brainstorming with other logistics chiefs to look at group purchasing for significant savings. He will make the specifications available on the Logistics tab.

Ryan Baskett shared that Graham Fire is out for an SCBA proposal right now and offered other Districts to tag on to it. It closes on June 22nd.

1. **Operations**

Guy Allen reported that the group met and are down to the last seven items of the Tac Ops Manual.

1. **Volunteer Services**

The next meeting is tentatively scheduled at Station 91.

1. **Good of the Order**

Larry Smith, of the Red Cross, shared that Stephen Finley has moved on to King County. He introduced new program manager, Andy McKellar from California, who shared his background and reminded everyone to reach out to Red Cross when needed.

Sean Kibbe, DNR, shared they are expanding into Thurston County. He asked everyone to make sure they get their red card information in right away. At this point, it is unknown when the Burn Ban will go into effect but, typically, it is July 1st.

Guy Allen again offered a walk-through of the facilities after meeting.

Ryan Baskett noted an article in the newspaper today on Graham Fire, and shared details on the process and cost savings measures intended. Gary Franz noted no one saw unearned benefits from the District.

President Wright reminded the group that the next meeting is hosted by CPFR on September 4th at the Puyallup Library.

1. **Adjournment**

There being no further business, Guy Allen moved and Ryan Baskett seconded to adjourn the meeting at 11:10 a.m. MOTION CARRIED.

Submitted by:

Dianne Porter

Acting Recording Secretary

**2014 Meeting Schedule:**

January 2, 2014 General - City of Buckley

February 6, 2014 Business - Graham Fire & Rescue

March 6, 2014 General - Eatonville Community Center

April 3, 2014 Business – Orting Valley Fire & Rescue

May 1, 2014 General – East Pierce Fire & Rescue

June 5, 2014 Business - Key Peninsula

**July 3, 2014 NO MEETING**

**August 7, 2014 NO MEETING**

September 4, 2014 Business - Central Pierce Fire & Rescue

October 2, 2014 General - Gig Harbor Fire & Medic One

November 6, 2014 Business - West Pierce Fire & Rescue

December 4, 2014 NO MEETING – ANNUAL BANQUET